

CONNECTIONS PERSONNEL, INC.

A FULL SERVICE AGENCY

(908) 322-5200

FAX (908) 322-7920

1911 WESTFIELD AVENUE

SCOTCH PLAINS, NJ 07076

[http: www.connectionspersonnel.com](http://www.connectionspersonnel.com)

COMPANY NAME	WEEK ENDING SUNDAY		

ADDRESS	CITY
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WHEN AVAILABLE?	SOCIAL SECURITY NUMBER							

EMPLOYEE MUST FILL IN BELOW Employee: Your signature represents that no accident or injury was sustained while working on this assignment and that the hours shown hereon represent the total hours worked this week and were properly verified by the client.	EMPLOYEE NAME
	EMPLOYEE SIGNATURE X

DAY	DATE	HOURS TO NEAREST QUARTER HOUR				
		START	FINISH	(LUNCH)	REGULAR HRS.	OVERTIME
MON						
TUES						
WED		CLIENT, PLEASE DRAW LINE THROUGH DAYS NOT WORKED				
THUR						
FRI						
SAT						
SUN						

TOTAL HOURS TO NEAREST QUARTER HOUR	REGULAR		OVERTIME	
	HRS	MIN	HRS	MIN

CLIENT NOTE: WRITE TOTAL HOURS WORKED (IN WORDS) HERE	TOTAL HOURS

CLIENT AUTHORIZATION SIGNATURE X	TITLE
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CLIENT PRINT NAME

CLIENT: YOUR SIGNATURE REPRESENTS THAT YOU ARE IN AGREEMENT WITH ALL THE TERMS AND CONDITIONS ON FRONT AND REVERSE SIDE HEREOF AND THAT THE HOURS SHOWN ARE CORRECT AND THE WORK WAS COMPLETED SATISFACTORILY.

IS THIS EMPLOYEE CONTINUING THIS ASSIGNMENT? YES NO

ADDITIONAL TERMS AND CONDITIONS

Being duly authorized on behalf of the above Customer, (1) the undersigned hereby acknowledges that the temporary personnel service named on the reverse side hereof incurs substantial recruitment, screening, administrative and marketing expenses in connection with the temporary employee named on the reverse side, and customer agrees that they shall not use any of Connections Personnel Employees for 180 days after the last day reported for that employee on this form. "Use" includes: employing the person directly, purchasing the person's services as a temporary, payrolled, or leased employee of an organization other than Connections Personnel for substantially the same work assignment; obtaining the person's services through any independent contractor, agency, facility staffing, or consulting relationships; or arranging, suggesting, endorsing, facilitation, or acquiescing in the person's employment or recruitment by another organization, whether or not the person is later assigned to Customer. Customer's liability for such use will be 15% of assigned employee(s) annual salary, Customer certifies that the above hours are correct and that the work was performed in a satisfactory manner; (2) Customer confirms prior agreement between CONNECTIONS and Customer with respect to the services performed hereunder and any future services; (a) Customer shall not entrust CONNECTIONS' employees with unattended premises, cash, negotiables, or other valuables or authorize such employees to operate machinery or motor vehicles without prior written permission from CONNECTIONS in each instance; (b) CONNECTIONS' insurance does not cover loss or damage caused by CONNECTIONS' employees operating Customer's owned or leased motor vehicle(s), and Customer therefore accepts full responsibility for claims, including the defense thereof, involving bodily injury, property damage, fire, theft, collision, cargo damage or public liability damage sustained or incurred as a result of an employee driving such vehicle(s), or arising out of or involving violation by Customer of paragraph (2)(a), above; (c) CONNECTIONS is not responsible for claims made under its fidelity bond unless such claims are reported to it in writing by Customer within 30 days after occurrence; (d) Customer shall indemnify and save CONNECTIONS harmless from claims and demands arising out of the Occupational Safety and Health Act as it relates to premises owned or controlled by Customer and to which CONNECTIONS' employees are assigned. The Customer recognizes CONNECTIONS' employer relationship with its personnel, and accepts the obligation to discuss all matters concerning their employment, job assignments, pay procedures, etc. with CONNECTIONS.